

Tina Hurtado

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WORK EXPERIENCE

Volunteers of America Northern Rockies Cheyenne, WY 2023-Present

Case Manager

Provide support to assigned clients and facilitate/link clients to appropriate community service resources.

Youth Eastside Services

Bellevue, WA-2018-2020

Case Manager

Case Manager for the Family Net program at YES. Provided needed services for high risk families for 4 different schools in the Redmond area such as rent, utilities, food, clothing, employment, visa, legal, and insurance assistance. Worked closely with the schools counselors to obtain referral families. and to keep them updated on their status. Provided in person meetings as well as phone contact until Covid 19 hit, and then it was only phone or online zoom meetings. Provided information for resources depending on individual families needs. Networked with other providers in order to obtain new resources and to be current on the availability of all community programs. Made referrals of families to programs and providers that were needed to help them obtain stability. Program was funded by the city and they decided to cut the program due to low numbers of active families for contracts, families struggled with maintaining contact during the pandemic. YES is a non profit program and could not fund the program by themselves so it was discontinued. I loved working for this program and will miss them greatly as well as the families that I served.

DSHS Children's Services

Seattle, WA- 2017-2018

SW II-III

Case Manager for children and families in the care of the state judicial system. Provide services to clients as well as their families in order to help the children stay in the parental home, or be returned home after the parents complete their court ordered services such as substance abuse treatment or mental health services. Provide monthly health and safety visits for the children, attend all court dates, prepare court reports, provide visitations for families, provide referrals for professional services, provide services and support for foster parents and bio parents. Attend and hold meetings for parents, ensure the safety of the children, and track and log all communication and types of contact as related to each family.

Direct Support Professional

SLStart - Renton, WA - 2014 to 2016

Direct Service Professional

Supervision and care of Developmentally Disabled Youth; teaching behavioral skills, life skills, as well as socialization skills within the community and within the home environment.

Front Desk- Customer Service

C' Mon Inn Hotel & Suites Evansville - Evansville, WY - 2013 to 2014

Make reservations, monitor switchboards, work computer programs, provide customer service to guests.

Youth Worker

Youth Crisis Center - Casper, WY - 2011 to 2012

Monitor and provide care and shelter to youth in crisis situations by providing assistance to families and children in times of need. Duties include helping children in crisis, monitoring visitations, contacting parents, logging of all activity at the center, recording daily observations of children, and processing all intakes of their necessary paperwork. Interacting on a daily basis with the police department, sheriff department, probation officers, case workers, and tutors. Although, the most important part of the job is to be there as a listening ear when the children need to talk to someone or just to have someone to listen.

Safe & Drug Free Specialist

Pathfinder/Safe & Drug Free Schools - Cheyenne, WY - 2009 to 2009

Run and Maintain Therapy groups that deal with the abuse of alcohol, drug, tobacco, and or behavioral issues. One on one therapy and peer groups. Helped develop ideas for decreasing use of drugs and alcohol as well as nicotine usage. Keep current on appropriate training and acquiring certifications. Maintained records on each client, administered surveys and tests; and kept in contact with client's parents and or legal guardians.

Youth Worker/Case Manager

Jeffrey C. Wardle Academy - Cheyenne, WY - 2008 to 2008

Provided security for at risk adolescents in a lock down detention and treatment facility. Ran and helped with behavior modification and substance abuse education groups. Maintained and filled out detailed files and security computer programs involving student and client's private information. Was offered the position of a case manager before I transferred on to a different job as a Safe and Drug Free Specialist with Pathfinder.

Program coordinator for mental health services for the elderly

State of Wyoming Dept. of Health - Cheyenne, WY - 2007 to 2007

Coordinate, maintain, and develop mental health programs for the elderly. Researched available services as well as traveled to nursing homes around the state to inquire if programs are currently available to residents. Met with counseling centers in an attempt to develop a much needed link between the two programs. Traveled around the state to conferences and training to speak about this service.

EDUCATION**Bachelors of Health Science in Social Work**

University of Wyoming - Laramie, WY 2005

Associates of Arts in Sociology

Laramie County Community College Cheyenne - Cheyenne, WY

